

*my*netball HELP

HOW TO GUIDE

These instructions have been put together to guide participants through the process of creating a MyNetball ID online.

In order to have your accreditation finalised, all participants will need to supply a MyNetball ID.

Netball NSW are here to help should you need the support.

Email: support.system@netballnsw.com or Phone: 02 9951 5000



MyNetball ID

Note: if you already play netball with a Club or Association in NSW, you might already have an ID (used for registration) and will not need to create another one. **Please check first!**

1. [Click here for the online registration form](#). The following screen will appear requesting you to identify yourself.
2. To check if you already have a MyNetball ID, enter your First Name, Last Name and Date of Birth and click **FIND ME** to search the MyNetball database.
3. If one or more records match the details entered, they will be shown here.
4. If a record shown represents you and an email address has been stored against the record you can click on **EMAIL LOGIN** to have a username and password emailed to you.
5. Once you have your login details, enter them to login and start the registration process.
6. If a record cannot be found based on the details entered you will see one of two messages as below. Create a record by clicking on **CREATE NEW RECORD**:

NEW RECORD: **I'M NOT IN THE LIST ABOVE** [CREATE NEW RECORD](#)

NO RESULTS [CREATE NEW RECORD](#)

1 ONLINE REGISTRATION

Register To: Netball NSW
Registration Form: Netball NSW MyNetball ID

Share: [Twitter](#) [Facebook](#) [LinkedIn](#)

FIRST TIME PARTICIPANT ?

First Name **2**

Last Name **2**

Date of Birth

[FIND ME](#)

RETURN USER ?

Login ID* **5**

*Your Login ID will either be your Participant ID (a seven digit number) or your email address.

Password

[LOG IN](#)

[Forgotten login details?](#)

IS THIS YOU?

First Name 3	Last Name	Organisation	Email	
Sonia	Gouveia	Netball NSW	Exists	4 EMAIL LOGIN ?
Sonia	Gouveia	Netball Australia	sgo*@*.com	FORGOTTEN PWD ?
Sonia	Gouveia	Association 1 Training Entity	sgo*@*.com	FORGOTTEN PWD ?

I'M NOT IN THE LIST ABOVE **6** [CREATE NEW RECORD](#)



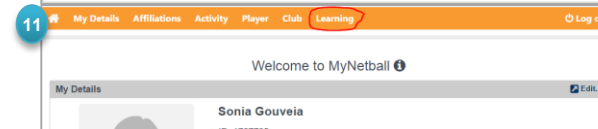
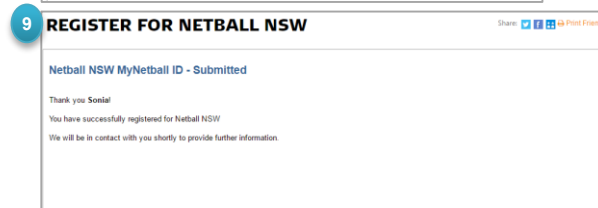
7. Once you login or create a new account you will be directed to the page on the right. Click on **>NEXT**
8. CONTACT DETAILS - This step allows you to enter/modify your information stored in MyNetball. The fields will be blank for new users, but pre-populated for users that have an existing account. Compulsory fields (denoted with *) must be completed in order to progress with the registration.
9. Once you have completed the Contact Details page click **>NEXT** to confirm. You will receive a confirmation message on the screen.
10. Once you have created an account, an email confirmation will be sent containing your MyNetball ID and login account instructions.

IMPORTANT – your MyNetball ID number (7 digits) will need to be supplied to the course Coordinator.

Netball NSW will enrol you onto the online course and send an email confirmation once this is ready to be accessed.

11. You can now complete your online course(s):
 - 11.a) Log into your account and select the Learning tab
 - 11.b) Select the correct course from the **My Courses** tab and click on **Info**

You can now complete the course



My Learning

Transfer to Learning Dashboard

Please note: Learning activity is updated daily, so be aware that some details may be out of date by several hours.

ID	Name	Type	Enrolment Date	Status	Completion Date	Result	
AF1AH	Bench Officials Education Course		23/01/2015	Browsed			Info
NCC	Club Champions		03/07/2015	Browsed			Info

